

Monroe Township Fire Department

District #1

467 Spotswood-Englishtown Road

Monroe Township, New Jersey

08831

(732) 251-0900 ext. 3

monroebofc@aol.com

Ernest Zih, Fire Official

(732) 379-2242 Cell

COMMISSIONERS' WEBSITE: <http://www.monroefd1nj.com/>

FIRE PREVENTION WEBSITE: <http://www.mtfp1.com/>

Monthly Report: February 8, 2023 meeting

Inspections: Attached

Money: Attached

A review of the Bureau PayPal account indicated a balance of \$14,588.52 that was not transferred to the Bureau's/Board of Commissioners account. It was assumed that this was an automatic transfer, but it must be manually transferred. This can be done without fees if set to the 1-3 days transfer option.

NOTE: Since the original email to the Commissioners regarding this issue, \$11,500.00 has been transferred to the Bureau bank account.

Annual 2022 State DCA report completed.

As previously reported, Inspections and Re-Inspections spilled over into January and now into February.

Smoke Detector Inspections continue to be completed legally by affidavit with hopes of again doing in-person inspections pending manpower, workload, and Covid/Flu concerns.

Fire Prevention:

- **Mill Lake School Poster Contest was completed and awards (Barnes and Noble Gift Cards) given to winners.**

Webmaster's Report: See attached

Bureau Future: I met with Commissioners' liaisons for Bureau regarding Bureau staffing.

It is further recommended that a comprehensive timeline be developed for staffing, not only for the immediate future but for the next 12 to 18 months for staffing of both the Bureau and Fire Company.

Monroe Township Bureau of Fire Prevention
 Inspection System Database Status Summary for: 01/14/2023 to 02/28/2023
 Printed: 02/07/2023 Page: 1

Registrations:

Life Hazard: 44
 Local: 114
 Closed: 137
 Total: 295

	Regist. fees	Inspect. fees	Permit fees	Penalty fees
Priors, payment:	17 1,750.00	0 0.00	6 1,392.00	0 0.00
Priors, waived:	0 0.00	0 0.00	0 0.00	0 0.00
Billed this per:	0 0.00	0 0.00	0 0.00	0 0.00
Payments:	0 0.00	0 0.00	0 0.00	0 0.00
Waived:	0 0.00	0 0.00	0 0.00	0 0.00
Due:	0 0.00	0 0.00	0 0.00	0 0.00

	Ded. Penalty
Priors, payment:	0 0.00
Priors, waived:	0 0.00
Billed this per:	0 0.00
Payments:	0 0.00
Waived:	0 0.00
Due:	0 0.00

Inspections:	Local	LHU	Smoke Detector Insp:	8	270.00
Periodic:	5	0	Misc. Permits:	0	0.00
Re-inspect:	2	1	Other Misc. Fees:	1	2,310.75
Complaint:	0	0	Annual Permits:	0	0.00
Follow-up:	0	0	Misc. Penalties:	0	0.00
Other:	0	0			
Total:	7	1	Correspondence:	65	

Note: Amounts paid and waived include partial payments and fee reductions.

Correspondence form description	Number sent
Fire Safety Permit	8
Notice of Violations, with list and explanation	23
Certificate of Inspection	6
Violations list, no notice, no explanation	23
Inspection Report Worksheet - Blank	4
Invoice/Statement of Payments Due	1