

Monroe Township Fire Department

District #1

467 Spotswood-Englishtown Road

Monroe Township, New Jersey

08831

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Ernest Zih, Fire Official

(732) 379-2242 Cell

COMMISSIONERS' WEBSITE: <http://www.mtfd1.com>

FIRE PREVENTION WEBSITE: <http://www.monroefd1nj.com/>

Monthly Report: November 10, 2021

Inspections: Updated copy to be distributed at meeting

Money: Updated copy to be distributed at meeting

Budget: Distributed last meeting (again attached)

Fire Prevention:

Octoberfest:

- Pat and I inspected Membrane structures (Blow-up rides) and cooking trucks using propane.
- Provided literature and kids helmets. Pat and I answered Fire Prevention questions to the public.
- Todd and Sparky were a crowd-pleaser.

Schools: Will follow up with schools on Interactive website school Fire Prevention Plans

“Operation Holy Smokes” was held on Thursday October 20, 2021 for Inter-Faith community group. Event was hybrid session at Fire House with eight people in-person and another six people on Zoom.

Planning another Zoom session for the Zion Church and Church of God.

Legal: All OPRA requests will be distributed to the Commissioners’ Lawyer for Attorney Review as recommended at last month’s Commissioners’ meeting.

Communications:

Efforts are being made to email the Bureau Report a week ahead of time to allow time for prior review.

Further, paper copies will also be presented at the meeting.

The Bureau is now meeting 1/2 hour prior to formal meeting and is available to answer report/budget questions, etc.

Aside from liaison, other Commissioners are welcome pending rules of number of Commissioners allowed to meet.

Long-Term Planning:

As a result of a DCA CEU course, Planning, Prioritizing & Delegating, I attended on October 1, 2021, I am working on a plan for next year as well as a two to five year plan for the Bureau.

Years ago, the idea for this new Fire House was conceived at a long-range planning session

- **This is important, as the District has grown significantly in the last few years.
This includes the number of Business Inspections, Smoke Detector Inspections, and Fire Investigations.**
- **Possible retirement issues:**
- **Pat and I have 30 Plus years of service to Bureau and I am considering retiring in May of 2023.**
- **I believe the Day Crew is eligible to retire within two or three years. (Note: This is referenced for Bureau needs as Fire Fighting needs are not under my purview).**

Requirements:

- **Licensed Fire Official**
- **Licensed Fire Inspectors**
- **Licensed Fire Investigators (Currently only Pat and I have this credential.)**

Registrations:

Life Hazard: 44
 Local: 104
 Closed: 124
 Total: 272

	Regist. fees	Inspect. fees	Permit fees	Penalty fees
Priors, payment:	1 200.00	0 0.00	0 108.00	0 0.00
Priors, waived:	0 0.00	0 0.00	0 0.00	0 0.00
Billed this per:	0 0.00	0 0.00	0 0.00	1 100.00
Payments:	0 0.00	0 0.00	0 0.00	0 0.00
Waived:	0 0.00	0 0.00	0 0.00	0 0.00
Due:	0 0.00	0 0.00	0 0.00	1 100.00

	Ded. Penalty
Priors, payment:	0 0.00
Priors, waived:	0 0.00
Billed this per:	0 0.00
Payments:	0 0.00
Waived:	0 0.00
Due:	0 0.00

Inspections:	Local	LHU	Smoke Detector Insp:	14	866.00
Periodic:	0	0	Misc. Permits:	7	324.00
Re-inspect:	1	0	Other Misc. Fees:	0	0.00
Complaint:	0	0	Annual Permits:	0	0.00
Follow-up:	1	0	Misc. Penalties:	1	100.00
Other:	0	0			
Total:	2	0	Correspondence:	6	

Note: Amounts paid and waived include partial payments and fee reductions.

Correspondence form description	Number sent
Violations list, no notice, no explanation	2
Notice of Violations, with list and explanation	2
Certificate of Inspection	2

NOTE: Some inspections will be completed before next meeting - updated copy will be distributed at that time.