

# Monroe Township Fire Prevention Bureau

## *District #1*

24 Harrison Avenue  
Monroe Township, New Jersey  
08831  
(732) 251-0900 Ext 4

**Ernest Zih, Fire Official**

Date: February 8, 2017

Monthly Report:

Inspections : See attached:

Money: See attached  
2017 Billing has gone out

Investigations : 554 Spotswood / Englishtown Structure?  
Fire Place fire

Office: End of year 2016 scanning of reports into digital  
format has been started and is 50 % completed.

Received request for the ability to fill the smoke  
detector form online , similar to the other  
Districts. This would be for the Fire Preventions  
Web-Site. ( Different from the Commissioner's  
Web- Site) I have asked Amanda, Web Master,  
to provide a quote. Note, she created the site  
years ago without charge and has been updating it  
for free, as most changes have been minimal.  
However, this work is considerably more involved.

Follow-Up

Records: DCA guide lines for storage and destroying records were distributed last month for Attorney review. Seeking advice prior to any Bureau action.

Fire Prevention:

Fire Prevention Poster: Some poster received and will be judged in March

Registrations:

Life Hazard: 37  
 Local: 95  
 Closed: 95  
 Total: 227

	Regist. fees	Inspect. fees	Permit fees	Penalty fees
Priors, payment:	41 4,750.00	0 0.00	3 374.00	0 0.00
Priors, waived:	0 0.00	0 0.00	0 0.00	0 0.00
Billed this per:	0 0.00	0 0.00	0 0.00	0 0.00
Payments:	0 0.00	0 0.00	0 0.00	0 0.00
Waived:	0 0.00	0 0.00	0 0.00	0 0.00
Due:	0 0.00	0 0.00	0 0.00	0 0.00

	Ded. Penalty
Priors, payment:	0 0.00
Priors, waived:	0 0.00
Billed this per:	0 0.00
Payments:	0 0.00
Waived:	0 0.00
Due:	0 0.00

Inspections:	Local	LHU		
Periodic:	1	3	Smoke Detector Insp:	15 965.00
Re-inspect:	0	2	Misc. Permits:	0 0.00
Complaint:	0	0	Other Misc. Fees:	0 0.00
Follow-up:	0	0	Annual Permits:	0 0.00
Other:	0	0	Misc. Penalties:	0 0.00
Total:	1	5	Correspondence:	38

Note: Amounts paid and waived include partial payments and fee reductions.

Correspondence form description	Number sent
Inspection Report Worksheet - Blank	10
Certificate of Inspection	6
Notice of Violations, with list and explanation	12
Violations list, no notice, no explanation	10