

Monroe Township Fire Prevention Bureau

District #1

***24 Harrison Avenue
Monroe Township, New Jersey
08831
(732) 251-0900 Ext 4***

Ernest Zih, Fire Official

Date: November 9, 2016

Monthly Report:

Inspections : See attached:

Money: See attached

Budget: See attached, Flat no increase recommended

Investigations: Two of the three Fire Watch Assessments completed. Third in process

Office: Lap top now desk top
Need to take off cellular billing
Verizon billing phone numbers in mail box All place check to remove all unused numbers

Use of I Pad has been instrumental avoiding costly
Lap top replacement
Amanda converted Fire Prevention Videos
Similar to end of last year Amanda will also help scan and covert meeting documentation to digital form before it can be uploaded.

Fire Prevention: As reported last month all schools, Octoberfest, Day care competed. Big thanks to Fire Company for their

2017 Fire Prevention Budget

Fire Prevention Materials & Presentation cost
Equipment (Trailer, Bureau Testing <smoke & Co Detectors)
Bureau Vehicle Durango Repairs/equipment
Office Supply / Postage
Communications Verizon
License / Subscriptions /computer programs
ESP Computer Program
NFPA Other Dues

	2016 Budget	2017 Budget
	2000	2000
	1000	1000
	1000	1000
	500	500
	7500	7500
	500	500
	1000	1000
	1500	1500
	200	200
	15200	15200
	15200	15200

Education / Training
Clothing
Total

Monroe Township Bureau of Fire Prevention
 Inspection System Database Status Summary for: 11/01/2016 to 11/30/2016
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Registrations:

Life Hazard: 35
 Local: 98
 Closed: 89
 Total: 222

	Regist. fees	Inspect. fees	Permit fees	Penalty fees
Priors, payment:	3 400.00	0 0.00	2 373.00	0 0.00
Priors, waived:	0 0.00	0 0.00	0 0.00	0 0.00
Billed this per:	0 0.00	0 0.00	0 0.00	0 0.00
Payments:	0 0.00	0 0.00	0 0.00	0 0.00
Waived:	0 0.00	0 0.00	0 0.00	0 0.00
Due:	0 0.00	0 0.00	0 0.00	0 0.00

	Ded. Penalty
Priors, payment:	0 0.00
Priors, waived:	0 0.00
Billed this per:	0 0.00
Payments:	0 0.00
Waived:	0 0.00
Due:	0 0.00

Inspections:	Local	LHU	Smoke Detector Insp:	10	350.00
Periodic:	1	1	Misc. Permits:	0	0.00
Re-inspect:	3	1	Other Misc. Fees:	0	0.00
Complaint:	0	0	Annual Permits:	0	0.00
Follow-up:	0	0	Misc. Penalties:	0	0.00
Other:	0	0			
Total:	4	2	Correspondence:	25	

Note: Amounts paid and waived include partial payments and fee reductions.

Correspondence form description	Number sent
Inspection Report Worksheet - Blank	3
Certificate of Inspection	5
Invoice/Statement of Payments Due	14
Violations list, no notice, no explanation	1
Registration Information Update Form	2