

***Monroe Township Fire Prevention Bureau***

***District #1***

***24 Harrison Avenue  
Monroe Township, New Jersey  
08831  
(732) 251-0900 Ext 4***

***Ernest Zih, Fire Official***

Date: October 17, 2012  
Monthly Report:

Inspections: See attached

October 17 (Wed)	Mill Lake School.... Assembly
October 18( Thur)	Woodland.....Trailer
October 19 (Fri)	Woodland.....Trailer rain date / Assmby
October 21 (Sun)	Octoberfest / Rec Center / 5trailer
October22 (Mon)	Jamesburg school ....Trailer
October 24 (Wed)	Academy Learning 7 Big Apple Day Care

Communications:

Phone problems Still working on  
separate line switch over

DAC Audit

Attached

School Lock Down Letter

ttached

Monroe Township Bureau of Fire Prevention  
 Inspection System Database Status Summary for: 09/19/2012 to 10/31/2012  
 Printed: 10/17/2012 Page: 1

Registrations:

Life Hazard: 33  
 Local: 101  
 Closed: 54  
 Total: 188

	Regist. fees	Inspect. fees	Permit fees	Penalty fees
Priors, payment:	0 0.00	0 0.00	0 0.00	0 0.00
Priors, waived:	0 0.00	0 0.00	0 0.00	0 0.00
Billed this per:	0 0.00	0 0.00	1 166.00	0 0.00
Payments:	0 0.00	0 0.00	0 0.00	0 0.00
Waived:	0 0.00	0 0.00	0 0.00	0 0.00
Due:	0 0.00	0 0.00	1 166.00	0 0.00

	Ded.	Penalty
Priors, payment:	0	0.00
Priors, waived:	0	0.00
Billed this per:	0	0.00
Payments:	0	0.00
Waived:	0	0.00
Due:	0	0.00

Inspections:	Local	LHU	Smoke Detector Insp:	8	335.00
Periodic:	4	4	Misc. Permits:	0	0.00
Re-inspect:	1	3	Other Misc. Fees:	0	0.00
Complaint:	0	0	Annual Permits:	0	0.00
Follow-up:	0	0	Misc. Penalties:	0	0.00
Other:	0	1			
Total:	5	8	Correspondence:	125	

Note: Amounts paid and waived include partial payments and fee reductions.

Correspondence form description	Number sent
Inspection Report Worksheet - Blank	12
Violations list, no notice, no explanation	38
Notice of Violations, with list and explanation	42
Fire Safety Permit	5
Request for Time Extension	6
Certificate of Inspection	8
Application for Permit	2
Occupancy Load Certificate	1
Certificate of Fire Code Status (State)	1
Order to Pay Penalty and Abate Violations	1
Punative Closing Order	1
Notice of Imminent Hazard/Order to Take Action	1
Order to Pay Penalty - Recurring Violations	1
Request for Variance	1
Verification/Update Request to State DCA	1
New Life Hazard Use Form to State DCA	1
Life Hazard Use Registration Form	1

# Monroe Township Fire Prevention Bureau

## *District #1*

**24 Harrison Avenue**

*Monroe Township, New Jersey 08831*

*(732) 251-0900 Ext 3*

*(732) 251-3279 FAX*

**Ernest Zih, Fire Official**

October 16, 2012

TO: Captain Michael Lloyd, Acting Chief  
Monroe Township Police Department  
3 Municipal Plaza  
Monroe Township, NJ 08831

FROM: Ernest Zih / Fire Official / Monroe Fire Dist #1

CC:

Chief Anthony Costa / Monroe Fire District #1

Deputy Chief Lonnie Pipero, Fire District 1

Chief James Carbin / Fire Official Monroe Fire District #2

Chief Pete Gasiorowski / Monroe Fire District #3

Captain Raymond LeBrun, Fire Official / Monroe Fire District #3

Dr. Kenneth Hamilton, Superintendent of Monroe Township School District

Mr. Michael Gorski, Business Administrator and Board Secretary, Monroe Township Schools

Mr. Gerald Tague, Director of Facilities, Monroe Township Schools

Dr. Lynn C. Barberi, Principal, Mill Lake School

Recently an inspection of Mill Lake School was conducted in conjunction with the Department of Community Affairs / Division of Fire. As a result of that inspection, it was brought to my attention the need to clarify the school's lockdown policy as well as the lockdown policies of all of the district's schools.

Specifically, clarification is needed for incidents involving a fire alarm during a lock down situation and who will be making evacuation decisions in such situations.

Further, clarification is also being requested to identify the Fire Department's role in unified command situations.

I am requesting a meeting between the Police Department and the three Fire Departments to ensure that the necessary protocols are in place between our departments.

Thank you for your attention to this matter and let me know if I can be of any assistance in resolving the above concerns.

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***District #1***

**24 Harrison Avenue**  
*Monroe Township, New Jersey*  
*08 831*  
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**Ernest Zih, Fire Official**

TO: Captain George Becket, Sr  
Fire Code Representative / Local Assistance  
State of New Jersey / Department of Community Affairs  
Division of Fire Safety  
101 South Broad Street  
PO BOX 809  
Trenton NJ 08625-0809

FROM: Ernie Zih  
Fire Official / Monroe Fire District I  
24 Harrison Ave.  
Monroe Twp, NJ 08831  
Regarding: Follow –Up October 4, 2012 Audit

Thank you for the time taken to review our Bureau. The feedback, as well as the additional forms that were given, were helpful.

As promised, I am enclosing the following material:

- The appointment letter
- The audit sent to DCA signed by the Commissioners.
- The paperwork (control forms) have been updated to include all the required information and additional violations (enclosed) have been issued, based on the field inspection conducted at the audit.

I have composed a letter to the Chief of police regarding the need to clarify responsibilities for fire alarms during lock down situations. I am requesting a meeting between police and the other Fire Officials in Districts II and District III.

Ryan's Pub: A violation regarding the swing of the back door has been issued.

Mill Lake School Annex: (Day care)

- DYFS is licensing the center as part of Mill Lake School.
- A violation regarding hanging objects from the ceiling has been issued.
- A follow-up regarding the evacuation times was conducted with the director and she agreed to document the actual time to evacuate the building as opposed to the entire length of the drill.

Mill Lake School proper:

- A violation was issued to ensure all the required information is being documented for fire drills.
- A fire drill will again be witnessed to ensure that all personnel are accounted for and documented.
- Mill Lake Annex day care center times will also be reviewed at the re-inspection.
- A violation was issued regarding the status of the curtain creating a partition in the gym.

A certificate of flame retardant treatment (enclosed) has been received from the Board of Education abating this violation.

- The gym (as well as the cafeteria) has again been measured and additional occupancy signs have been posted as needed.
- A violation has been issued to ensure all evacuation plans are consistently being posted and that they contain alternate/secondary evacuation routes.

Again, thank you for the feedback and let me know if additional information is needed.